

Cholla Middle School

WELCOME & PRINCIPAL'S MESSAGE

Dear Students, Parents, and Guardians,

Welcome to Cholla Middle School! As your principal, I'm thrilled to embark on another exciting year with you. Our goal is to provide a nurturing and inclusive learning environment where students can thrive academically, socially, and emotionally. Our dedicated teachers and staff are committed to fostering a love for learning and promoting a strong sense of community. Together, let's create a remarkable journey of growth and achievement. Please refer to this handbook for important information on what is necessary for students to meet their full potential at Cholla. Here's to a successful and memorable school year!

Always Charging Forward,

Mindy Pallagi
Principal

GENERAL INFORMATION

School Address: 3120 West Cholla Street
School Web Site: <http://cholla.wesdschools.org>

Important Phone Numbers:

Office: 602-896-5400

Health Office: 602-896-5410

Attendance: 602-896-5422

School Hours (Mon., Tues., Thurs., Fri.): 8:10 a.m.-3:15 p.m.

School Hours (Wed.): 8:10 a.m.-1:45 p.m.

Campus gates open at 7:55 a.m. each day and students proceed to homeroom for breakfast and morning announcements.

Office Hours (Mon., Tues., Thurs., Fri.): 7:45 a.m. - 4:15 p.m.

Office Hours (Wed.): 7:45 a.m.-3:15 p.m.

*Follow us
on social media!*



@cholla_wesd @chollamiddleschool

SCHOOL VISION

"Working together to empower lifelong learners."

SCHOOL MOTTO

"Charging Forward"

Below are **Characteristics of a Cholla Charger** that we want all our students to emulate as they continue "**CHARGING FORWARD**"!

C = COLLABORATIVE - A Charger works together with others to create a positive learning environment.

H = HONORABLE - A Charger builds character through honest actions and accountability.

O = OPEN-MINDED - A Charger encourages and accepts a growth mind-set.

L = LEADER - A Charger sets a positive example for others to follow.

L = LEARNER - A Charger passionately seeks knowledge and understanding.

A = ACHIEVER - A Charger continuously sets and attains goals.

Attendance

Good attendance is an essential part of a successful middle school experience!

In an effort to minimize interruptions to the classrooms at the end of the day, students cannot be checked out any later than 3:00 p.m. on regular school days and 1:30 p.m. on early release days. This time is reserved for announcements, homework assignments, and end-of-the-day instructions. Parent/guardian must also be present to show ID before a student can be called to the office. Please note that picking up a student during the scheduled lunchtime may take longer than normal. Please ask your child when his or her scheduled lunchtime is when planning an early pick up. **Picking up your child during lunchtime may take longer than normal.**

Absences

Regular attendance is crucial for academic success! If students miss just two days each month, they will end up missing an entire month of instruction. All absences, whether excused or unexcused, are included in a student's attendance rate.

When a student is absent, a parent/guardian must call the school on or before the day of the absence to advise the school as to the reason for the absence. **Our Attendance Office number is 602-896-5422.**

Messages may be left on the Attendance Office number 24 hours a day. **Only a parent or guardian can call and excuse an absence.**

If a call is not received, the school will attempt to contact the parent/guardian at home or work. If telephone contact is not made, the student must present a note signed by his or her parent or guardian to the Attendance Office upon return to school stating the reason for absence. ***Students must have a minimum attendance rate of 90% to be considered eligible for promotion.***

Tardies

Three unexcused tardies to school or classes will result in an after-school detention. This resets at the start of every quarter.

Positive Behavior, Interventions, and Supports (PBIS)

Cholla Middle School is a PBIS school where respect, safety, and responsibility are necessary for a positive learning environment. For students who meet and exceed our PBIS expectations, we have many ways to acknowledge and reward

positive behaviors! Our Charging Forward tickets are awarded to students who are “caught doing good” and we have a drawing of 10 tickets every Friday morning. Students who have their name announced will be sent to the office to choose from a variety of prizes. We also host a Student Success Assembly each semester to acknowledge our students who are going above and beyond each day to make Cholla a great place to be!

Classroom Agreements/School Expectations

Specific expectations for respect, safety, and responsibility are posted throughout our entire campus and vary among locations. These posted expectations serve as a friendly way to remind students of the behaviors we would like to see them exhibiting each day. Each classroom will develop a set of classroom agreements with students at the beginning of the year. These agreements will set the expectations for behaviors within the classroom and focus on responsibility, safety, and respect.

Classroom Behavioral Support and Intervention

Students receive redirection and support from teachers throughout a sequence of steps and are encouraged to reflect, make positive choices, and follow our expectations of respect, safety, and responsibility. Students who need support with meeting the expectations and classroom agreements will be redirected and retaught the expectations by the classroom teacher or administration. If students need a higher level of support, the student may be asked to sit in another area of the classroom where the student is alone and has the opportunity to think through choices and reflect (In Class Isolation). In the event that In Class Isolation does not change the student’s behavior choices, the student may be sent to a designated classroom nearby (Out of Classroom Isolation). If the same negative behaviors continue, the teacher may refer the student to school administration. Administration has the right to require a parent meeting before the student returns to the classroom.

Tobacco, Drug, and Alcohol Policy

The possession, use, or distribution of any tobacco product, electronic cigarette, vape product, alcohol, or drug on school property or at school events is strictly prohibited and is a violation of WESD Governing Board policies JICG and JICH.

Student Center Policy and Referrals

Serious infractions of any school rules may result in detention, suspension or expulsion, depending on the severity of the offense. When appropriate, the police will be notified. Parents will receive communication regarding repeated lunch detentions and anytime a student receives a suspension. In the event of a student suspension, due process will be provided to the student in accordance with Washington Elementary School District Governing Board policy and regulations.

Detentions

Detentions may be given for not meeting expectations at Cholla Middle School. Each OCI will result in a detention.

Lunch Detention will be assigned when a student fails to: wear their ID, follow basic classroom expectations, or return a progress report sent home by their teacher. Lunch detention is served in the library, office, or a classroom and will last for approximately 30 minutes. Location for detention is determined

by staff. Students who serve a lunch detention will be served a lunch that meets the District nutritional guidelines.

After School Detention will be served from 3:15 p.m. until the late bus arrives (approximately 4:45 p.m.). Students will serve this detention for tardies to school/class or other campus infractions that do not require suspensions. Students serving this detention will be supervised by a staff member in a classroom where they will remain seated, will not speak, and will not bother others. Students are allowed to read a book or complete homework. Students may not sleep during detention. Students may serve three lunch detentions if they cannot serve an after school detention.

Failure to complete any detention that is assigned to a student will result in a referral to administration and possibly an in-school suspension for the following day. A late bus will be provided for any student who is eligible to ride the bus.

In-School Suspension (ISS)

In lieu of Out of School Suspension, students may be assigned an alternative support through In School Suspension. Students assigned to ISS will sign an ISS participation contract, which outlines the expectations for the day. Students who do not appropriately participate in the ISS schedule will be sent home for the remainder of their suspension. Our ISS schedule includes some or all of the following activities, depending on the day: reading intervention, math intervention, homework time, cafeteria and campus clean-up, behavior lessons, and an assignment from administration. Students in ISS may not opt out of their assigned activities throughout the day.

Gum

Cholla is a “no gum” school. If a student is chewing gum on the Cholla campus, an after school detention will be issued.

Food and Drinks

We encourage students to stay hydrated during the day using our water bottle filling stations. Students may bring only water in a water bottle with a lid. Students may bring snacks to school that are healthy, not messy, and do not create a distraction to peers. Snacks must be consumed in the cafeteria during the lunch period only. Students may not consume snacks in classrooms or during passing periods. No outside drinks may be consumed on campus (e.g. Starbucks, Thirstbusters). Energy drinks are strictly prohibited. **On-demand food delivery services are not allowed.** If a parent would like to deliver food to their child in the cafeteria during their assigned lunch time, we welcome you on our campus!

Public Display of Affection (PDA)

PDA is considered a disruption to the educational environment. Students violating this policy will receive consequences in line with the District policy for disorderly conduct. The following behaviors are considered PDA: kissing, holding hands and extended hugging or touching.

Backpacks

Backpacks must be carried by students for the purpose of safely transporting Chromebooks and personal items (including cell

phones and ear buds) from class to class throughout the school day. Students are responsible for the contents of their backpack and should not leave it unattended. If a student does not have a backpack, the school will provide them with one.

Restroom Usage

To ensure an optimal learning environment and minimize disruptions during instructional time, our school-wide restroom policy is as follows: Each quarter, students receive 10 passes for each block class and 5 passes for each single period class. It is students' responsibility to keep track of their passes and keep them in a safe location in their backpack. Students should use passing periods and lunchtime for their restroom breaks whenever possible. Students will not be issued a pass to use the restroom during the first and last 10 minutes of class. Emergency situations should be brought to the attention of the health office or administration.

Cell Phones, Headphones, and Ear Buds

Cholla has an "Off and Away" policy regarding cell phones, headphones, and ear buds. These items must be kept **INSIDE BACKPACKS** during the school day and students should not have them in their pockets. Students are not allowed to use cell phones, headphones, or ear buds on campus from 7:55 a.m. to dismissal; therefore, they will be confiscated if being used during school hours. If a student needs to contact their parent, they may use the phone in the student center. The first time a student's device is confiscated, the student will have the item returned to them at the end of the day. The second time a student's device is confiscated, a parent or guardian will need to pick it up from the front office. A parent or guardian may pick up any confiscated item in the front office before school at 7:45 a.m. or after dismissal between 3:15 – 4:00 p.m.

Dress Code

Please see the District portion of the handbook for Dress Code information.

Student IDs and Z-Passes

All Cholla students are required to visibly wear IDs and Z-Passes on a lanyard around the neck while on the Cholla campus. Students will be provided a picture ID, Z-Pass and lanyard at the beginning of the school year at no cost. Students will be checked for compliance during homeroom and throughout the school day. **Students who do not wear their IDs on a lanyard around the neck will be issued a lunch detention.** Students will be issued a temporary pass to board the bus at the end of the school day. Z-Passes will be utilized when students are transported in one of our school buses at any time during the school year. If students deface, destroy and/or render their ID/Z-Passes unreadable or lose their ID, they will be required to purchase a replacement ID for \$2. Lanyards and plastic pouches for the IDs are 50 cents each.

ACADEMIC EXPECTATIONS

Makeup Work

If work is incomplete due to illness or other reason accepted by the administration, a student will have one day for each day absent in which to make up the work assigned during the absences. Parents may request makeup work from the Student

Center if their child is or will be absent three or more consecutive days.

Student Materials

Preparation and organization are key to success at Cholla Middle School and we are here to support! Students are responsible for the school Chromebook issued to them in the beginning of the year. The Chromebook should always be in the student's possession while at school and cannot be taken home without approval from administration. Students cannot personalize their Chromebook or let others use it. Students should NEVER touch or use another student's Chromebook. If a student notices damage to their school issued Chromebook, they are to report this to the library tech immediately.

Eighth Grade Promotion Celebration

We are here to support our eighth grade students in meeting our high expectations as they prepare for high school. There are three criteria for eighth grade students to participate in promotion ceremonies and activities. They are:

ACADEMIC: Students must achieve a 1.0 or D average in each class to qualify for the Promotion Ceremony. If a student earns an "F" in the last quarter, this will impact the privilege(s) of attending the promotion activities but will not impact the Promotion Ceremony if all other criteria are met.

ATTENDANCE: Students must also have a minimum attendance rate of 90% to participate in the ceremony and celebrations. If a student is suspended at the time of the Promotion Ceremony, he or she will not earn the right to participate in the ceremony.

BEHAVIOR: Students who have received multiple disciplinary actions for significant behavior concerns resulting in suspension(s), will be in jeopardy of not participating in the promotion activities.

STUDENT ACTIVITIES

Incentive Field Trips

At times during the year, Cholla may offer quarterly incentive field trips. Unless otherwise specified, the standard criteria for attending an incentive trip are as follows:

- No Fs or Us on the most recent school report card or midterm report;
- No In-School Suspension or Out-of-School Suspensions in the period of time leading up to the field trip (determined by administration); and
- Attendance rate of at least 90% for the most recent quarter with three or less unexcused tardies to school or to classes.

After-school Activities

The Parent/Student Handbook rules and procedures apply to all after-school activities. The following guidelines outline our procedures for determining student eligibility for any extracurricular activities:

Sports Participation

Eligibility for competition will be determined by quarter report cards and midterm reports. An academic grade of "F" or conduct grade of "U" in any subject on a District report card or a District midterm report will make a student ineligible for competition.

A student may regain eligibility status:

1. At the next reporting period (a District report card or District midterm report). This is defined as no "Fs" in any academic subject or "Us" in conduct or effort.

Or

2. After a minimum of two weeks from the onset of the ineligibility, the athlete can prove that his or her deficiency has been corrected and all other grades and conduct marks are still in good standing.

The athlete must present proof to the coach and administration. The "two week petition" may only be used to make an athlete eligible.

Other After-school Activities

Students receiving a grade of an "F" or a "U" in behavior may be determined ineligible at the end of each nine-week grading period. Ineligibility applies to all activities that occur outside the realm of a normal school day and have no grade or credit attached to student participation.

1. Ineligible students may, at the discretion of the sponsor, practice with teams or organizations that require it. These students may not represent the school by dressing in uniform or actual participation in the event or contest.
2. Activities affected by these standards include clubs, activities, athletics, and school dances.
3. Coaches and sponsors are responsible for checking each member of their activity for eligibility to participate and subsequently informing them of their status.
4. A student must be in attendance for at least half of the school day to be eligible to participate in any school-sponsored activity or event. Half of the school day is three and a half hours.

Students involved in after-school activities are not allowed to participate if they are serving in-school or out-of-school suspension during the day of activity.

STUDENT RECOGNITION

Honor Roll

Students earning a grade point average of 3.0 to 3.70 on their report card are placed on the Honor Roll. Students receiving a grade of "F" or a "U" in behavior or effort will not be eligible for the Principal's List, Honor Roll, or Academic Excellence.

Principal's List

Students earning a grade point average of 3.71 to 3.99 on their report card are placed on the Principal's List.

Academic Excellence

Students earning a grade point average of 4.0 on their report card are placed on the Academic Excellence List.

On-A-Roll

Students that demonstrate a growth mindset and an increased effort to improve behaviorally and/or academically.

Characteristics of a Charger

Students who demonstrate the Characteristics of a Charger: Collaborative, Honorable, Open-Minded, Leader, Learner, or Achiever.

TRANSPORTATION

Riding on a District bus is not a right but a **privilege**. Students must maintain safe and appropriate behavior on the way to school/home, at the bus stop and on the bus. Bus reports will be issued for violations of bus rules. Parents will be notified of all bus reports. Infractions of bus rules will result in loss of privilege to ride a WESD bus. Please refer to the District handbook for bus rules.

Students requesting to ride a bus they do not regularly ride must take a written request, signed and dated by a parent, to the office for authorization prior to 8:10 a.m. The request must also include the route number of the bus to be ridden.

Late Bus

A late bus is typically provided Monday, Tuesday, Thursday, and Friday at 4:45 p.m., however, there are some exceptions throughout the year (parent/teacher conferences week, etc.). The Transportation Department and administration have the right to cancel late buses in the event of extremely low need. Students will be notified of cancellations before the end of the school day. Students will be dropped off at the area elementary school nearest to their home. All bus rules apply to the late bus.

Note from Administration

All rules and expectations are put into place to ensure a safe and inviting environment for all students to learn. Any student who mistakenly transports a prohibited item onto campus is encouraged to bring it directly to administration upon discovery. All efforts will be made to rectify the situation fairly. We ask that you support our efforts to provide the best educational experience for all students at Cholla Middle School.